

**I. DENOMINATION OF THE EVENT**

**Venue:** SOMERFORD PARK FARM, CHESHIRE

**Date:** 17<sup>TH</sup>, 18<sup>TH</sup>, 19<sup>TH</sup> AUGUST 2018

**NF:** GBR

**EVENT CATEGORIES:**

Long	Short		Long		Short
CCI4* <input type="checkbox"/>	CIC(O)1* <input checked="" type="checkbox"/>		CCIR2* <input type="checkbox"/>		CICR2* <input type="checkbox"/>
CCI(O)3* <input type="checkbox"/>	CIC(O)2* <input checked="" type="checkbox"/>		CCI1* <input type="checkbox"/>		CIC1* <input type="checkbox"/>
CCI(O)2* <input type="checkbox"/>	CIC(O)3* <input type="checkbox"/>		CCIH1* <input type="checkbox"/>		CICRH1* <input type="checkbox"/>
CCI(O)1* <input type="checkbox"/>			CCIH2* <input type="checkbox"/>		CICRH2* <input type="checkbox"/>

CCI Intro / New Introductory level

CCI(O)P1\*

CCI(O)P2\*

CCI1\* reserved for ponies

CIC1\* reserved for ponies

**CHAMPIONSHIP CATEGORIES:**

Championship 3\*  Championship 2\*  Championship 1\*

Senior  Young Rider  Junior  Pony  Young Horses

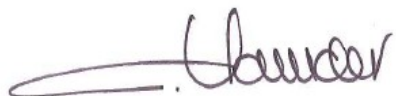
Championship official title: (as per contract)

**II. GENERAL CONDITIONS**

- FEI Statutes, 23<sup>rd</sup> edition, effective 29<sup>th</sup> April 2015
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2018
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1 January 2018
- FEI Eventing Rules and its Annexes, 25<sup>th</sup> Edition, updates effective 1<sup>st</sup> January 2018
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2018
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1<sup>st</sup> January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

\*\*\*\*\*

Approved by the FEI, Lausanne, on 20 June 2018



Catrin Norinder  
FEI Director Eventing and Olympic

Draft schedules are to be sent by e-mail to [eventingschedules@fei.org](mailto:eventingschedules@fei.org)

**TABLE OF CONTENTS**

<b>I.</b>	<b>DENOMINATION OF THE EVENT</b> .....	<b>1</b>
<b>II.</b>	<b>GENERAL CONDITIONS</b> .....	<b>1</b>
<b>III.</b>	<b>THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE</b> .....	<b>4</b>
<b>IV.</b>	<b>GENERAL INFORMATION</b> .....	<b>5</b>
1.	ORGANISER.....	5
2.	ORGANISING COMMITTEE.....	5
3.	EVENT DIRECTOR .....	5
<b>V.</b>	<b>OFFICIALS</b> .....	<b>6</b>
<b>VI.</b>	<b>INVITATIONS</b> .....	<b>8</b>
1.	GENERAL.....	8
2.	ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS.....	8
<b>VII.</b>	<b>ENTRIES</b> .....	<b>9</b>
1.	ENTRY DATES AND ENTRY FEES.....	9
2.	OTHER FEES .....	10
3.	NO-SHOWS/LATE WITHDRAWALS.....	10
4.	QUALIFICATION .....	10
<b>VIII.</b>	<b>TIMETABLE</b> .....	<b>12</b>
1.	TIMETABLE (TO BE PROVIDED PER CATEGORY/LEVEL IF MULTIPLE EVENTS).....	12
<b>IX.</b>	<b>COMPETITION DETAIL</b> .....	<b>13</b>
<b>X.</b>	<b>FACILITIES OFFERED</b> .....	<b>16</b>
1.	ATHLETES.....	16
2.	GROOMS.....	16
<b>XI.</b>	<b>LOGISTICAL/ADMINISTRATIVE/TECHNICAL</b> .....	<b>17</b>
1.	DRAW .....	17
2.	COMPETITION ARENA(S) .....	17
3.	PRACTICE ARENA(S) .....	17
4.	STABLES .....	17
5.	SCORING/TIMING PROVIDER.....	17
6.	PRIZE GIVING CEREMONY .....	17
7.	ADVERTISING ON ATHLETES AND HORSES.....	18
8.	TICKETING.....	18
9.	BETTING.....	18
10.	TRANSPORT REIMBURSEMENT HORSES / PONIES .....	18
11.	WELCOME.....	18
12.	LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS .....	18
13.	LORRY / CARAVAN FACILITIES .....	18
14.	SUSTAINABILITY .....	18
<b>XII.</b>	<b>VETERINARY MATTERS</b> .....	<b>19</b>
1.	CUSTOMS FORMALITIES .....	19
2.	HEALTH REQUIREMENTS .....	19
3.	NATIONAL REQUIREMENTS .....	19
4.	PONIES.....	19
5.	INJURY SURVEILLANCE.....	19
6.	TRANSPORT OF HORSES.....	20
7.	VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE .....	20
7.1.	PASSPORTS. FEI General Regulations Article 137.....	20
7.2.	VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028.....	20

7.3.	EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032 .....	21
7.4.	HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2 .....	21
7.5.	LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034 .....	21
8.	EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VI .....	21
8.1.	SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058.....	21
8.2.	ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1056.....	21
<b>XIII.</b>	<b>HUMAN ANTI-DOPING .....</b>	<b>22</b>
<b>XIV.</b>	<b>ADDITIONAL INFORMATION .....</b>	<b>22</b>
1.	MEDICAL INFORMATION FORM FOR ARMBANDS .....	22
2.	INSURANCES AND NATIONAL REQUIREMENTS.....	22
2.1.	ATHLETES, OWNERS AND SUPPORT PERSONNEL .....	22
2.2.	PRESS EQUIPMENT.....	22
2.3.	ATHLETES AND OWNERS.....	23
3.	PROTESTS/APPEALS .....	23
4.	DISPUTES .....	24
5.	MODIFICATION TO SCHEDULE .....	24
6.	ADDITIONAL INFORMATION FROM THE ORGANISER .....	24
7.	MINIMUM AGE LIMITATION .....	24
8.	PRIZEMONEY DISTRIBUTION .....	24
<b>XV.</b>	<b>ANNEXES .....</b>	<b>25</b>

### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: MR & MRS SIMON KING  
Address: SOMERFORD PARK FARM, HOLMES CHAPEL ROAD, CONGLETON,  
CHESHIRE, CW124SW  
Telephone: 01260299888  
Fax: N/A  
Email: DEBBIE@SOMERFORDPARK.CO.UK  
Website: WWW.SOMERFORDPARK.CO.UK

Contact Details Show Ground:

Address: AS ABOVE  
Telephone: 07753988788  
GPS Coordinates:

Accessibility details (directions by road, nearest airport / train station): Somerford Park Farm is on the A54, approx halfway between Holmes Chapel & Congleton, Easy access from the M6 via Junction 18 (ignore Sat Nav as takes you off at Junction 17 small lanes) Close to Manchester Airport and Crewe station

### **2. ORGANISING COMMITTEE**

Honorary President: MR SIMON KING  
President of the Event: MRS DEBBIE KING  
Show Secretary: MRS SUE THOMPSON  
Press Officer: MRS DEBRA HARGRAVE  
Stable Manager: SUE GOSLING & KIM MACE

### **3. EVENT DIRECTOR**

Name: MRS DEBBIE KING  
Address: AS ABOVE  
Telephone: 01260299888  
Mobile: 07831233277  
Fax: N/A  
Email: DEBBIE@SOMERFORDPARK.CO.UK

## V. OFFICIALS

Ref	Panel	Competition	Function	FEI ID	NAME	NF	Level (Nat, 1, 2, 3)	Contact details
1	Ground Jury 1 <sup>st</sup> Competition	CIC1*	Ground Jury President	10141810	RICHARD BALDWIN	GBR	2*	07903942498
			Ground Jury Member		SARAH DOBELL	GBR	NAT	079809715576
	Ground Jury 2 <sup>nd</sup> Competition	CIC2*	Ground Jury President	10049346	LES SMITH	GBR	3	07759665134
			Ground Jury Member	10064147	ELAINE GREENE	AUS	3	07866636970
	Jumping test Judge	CIC1* & CIC2**	Jumping test Judge		MRS JULIA LLOYD	GBR	NAT	077080599925
2	Technical Delegate	CIC1* & CIC2**	Technical Delegate	10069036	MR DAVID THOMPSON	GBR	3	07976967626
3	Course Designer	CIC1* & CIC2**	Course Designer	10069036	MR DAVID EVANS	GBR	3	07808933186
		CIC1* & CIC2**	Assistant Course Designer		MR ANDREW HEFFERNAN	NED	NAT	07971018474
		CIC1* & CIC2**	Jumping Course Designer		MRS SUE BARRETT	GBR	NAT	07884371724
4	Chief Steward	CIC1* & CIC2**	Chief Steward	10065551	LADY LINDY BEST	GBR	L.2	07973248590
5	Assistant Stewards	CIC1* & CIC2**	Assistant Steward		MRS GILL SHEA	GBR	NAT	07715353784
6	Appeal Committee	CIC1* & CIC2**	Appeal Committee President	10049346	LES SMITH	GBR	3	07759665134
7	FEI Veterinary Delegate	CIC1* & CIC2**	FEI Veterinary Delegate	10049550	MR PAUL THOMASON	GBR		07966828868
8	Veterinary Service Manager (VSM) (VR Art 1103) Treating Veterinarian (VR Art 1105)	CIC1* & CIC2**	Veterinary Service Manager	10099403	MR MARK TABACHNIK	GBR		0773312157
			FEI Permitted Treating Vet	10099403	MR MARK TABACHNIK	GBR		0773312157
9	Chief Medical Officer	CIC1* & CIC2**	Chief Medical Officer		MR JONATHON FORTY	GBR		07595920003

**CHECK LIST FOR DRAFT SCHEDULE  
EVENTING 2018**



	Medical services		Medical Services		NORTHERN MEDICS	GBR		07765926529
10	Farrier		Farrier		MR PAUL RANGLES	GBR		07831384414

## **VI. INVITATIONS**

### **1. GENERAL**

Number of NFs invited	NO LIMIT
Number of Athletes from the host nation	NO LIMIT
Number of Athletes per NF	NO LIMIT
Number of Horses per Athlete	4
Ballot procedure in case of excessive entries. <i>Must be specified</i>	BALLOT DATE 27.07.18 @ 12 NOON WILL REDUCE THE NUMBER OF HORSE PER ATHLETE TO TWO AND HAVE A WAITLIST

Space for organiser to include details if necessary
---

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

### **2. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: N/A

Partner: N/A

Groom: N/A

Horse Owner: N/A two (2) accreditations per horse acc. to FEI-Passport

Space for organiser to include details if necessary
---



## VII. ENTRIES

### IMPORTANT

- Entries must be made through the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- Additional documentation can be found at: <http://inside.fei.org/fei/your-role/nfs/entry-system-eventing>
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

Space for organiser to include details if necessary

### 1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art.509 of the FEI Eventing Rules, 25<sup>th</sup> edition, updates effective 1 January 2018.

#### Deadlines for Entries:

Nominated Entries:

**N/A**

(NB: Nominated Entries apply to Championships and Games **ONLY**)

Closing date for Definite Entries:

27/07/2018

Last date for substitutions:

1700 on 13.08.18

### FEES FOR HORSES

Entry fee per horse:	CIC1* £119.45 + £27 START FEE CIC2** £157.34 + £28 START FEE
Stabling fee per horse:	On site Monarch Indoor Barn stabling, £130.00 per stable for 3 night bookings ONLY (inc. 2 bales shavings, on night one) Or, £97.00 up to 2 nights, £125.00 for 3 nights - for on-site show ground temporary stabling. Or, £40.00 per night for stabling in the main farm yard, 10 min walk on horse to showground.
TOTAL fee per horse	
EADCMP fee Lower Level Events (CIMs) CHF 18 per horse per event (For definition of CIMs see Appendix E of the FEI General Regulations) Higher Level Events CHF 25 per horse per event (All other events not defined as CIMs)	

Included in entry fee <input type="checkbox"/> Not included in entry fee <input type="checkbox"/>	
Details entry procedure fee / Payment:	WWW.BDWP.CO.UK
Space for organiser to include details if necessary	

## 2. OTHER FEES

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

Electricity for boxes (upon request): £31.50GBP TO BE PURCHASED IN ADVANCE

Manure disposal: N/A

Hay: HAYLAGE £7.50 PER BALE

Straw: N/A

Shavings: £7.00 PER BALE

Sanitary facilities: SHOWERS AND TOILETS ON SITE

Lorry/ Caravan area

Parking: price: N/A

Power supply: provided by the OC  Not provided by the OC  Price: £31.50GBP

Water supply: provided by the OC  Not provided by the OC  Price:

Other (please specify):

All aforementioned amounts include VAT, if applicable

VAT number of the Organiser: N/A

## 3. NO-SHOWS/LATE WITHDRAWALS

**NB:** In the case of withdrawals after the date of definite entries or no-shows, the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Amount charged and refund procedure:** Withdrawals after ballot date, no refund, unless replaced- see rule 4.11. To be eligible for a refund as listed above, all withdrawals must be logged with the Entries Secretary, and written confirmation (via fax/email/letter) to be received before the start of the event.

THERE WILL BE ON SITE FOOD CONCESSIONS OPEN ALL DAY AND EVENING FOR  
COMPEITORS AND SPECTATORS TO PURCHASE FOOD FROM

## 4. QUALIFICATION

Entries have to be in accordance with Art.520 and 521 of the FEI Eventing Rules, 25th edition, effective 1 January 2018.

The eligibility to compete will be determined by a combination of the following:

- The level of the Athlete category (National, D, C, B, A) (art.519)

- The achievement of a number of Minimum Eligibility Requirements according to the eligibility matrix of requirements (art. 520)

## VIII. TIMETABLE

Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.

### 1. TIMETABLE (TO BE PROVIDED PER CATEGORY/LEVEL IF MULTIPLE EVENTS)

<u>SHORT format competition</u>	Competition	Day	Date	Time
• Opening of stables:	CIC1*/CIC2**	THURSDAY	16.08.18	1800TBC
• / Vet examination on arrival:	CIC1*/CIC2**	N/A	N/A	N/A
• Official Course Inspection:	CIC1*/CIC2**	THURSDAY	16.08.18	1600
• 1 <sup>st</sup> Horse Inspection:	CIC1*/CIC2**	PRIOR TO DRESSAGE		
• Declaration of Starters:	CIC1*/CIC2**	FRIDAY	17.08.18	0800
• 1st Start – Dressage:	CIC1*/CIC2**	FRIDAY	17.08.18	0830
• 1st Start - Cross-Country:	CIC1*/CIC2**	SUNDAY	19.08.18	CIC2* 0900 CIC1* 1330
• 2 <sup>nd</sup> Horse Inspection:	CIC1*/CIC2**	SUNDAY	19.08.18	CIC2* 1330
• 1st Start – Jumping:	CIC1*/CIC2**	SUNDAY	19.08.18	CIC1* 0800 CIC2* 1500
• Prize-giving:	CIC1*/CIC2**	SUNDAY	19.08.18	1830 TOP TEN MOUNTED IN 2*

## IX. COMPETITION DETAIL

Format : CIC

Level : 2\*

This competition will be in accordance with Rules for Eventing, 25th Edition,  
*updated 1 January 2018*

### Technical Conditions

#### DRESSAGE TEST



#### CROSS-COUNTRY

Event	Length	APPROX 3400M
	Speed	550MPM
	Approx. number of efforts	30-35

#### JUMPING

Event	Distance	600m
	Speed:	350m/min
	Number of efforts:	14
	Number of Obstacles:	10/11

#### PRIZE – CLASSIFICATION

<b>Total amount of prize money (currency)</b>	£2250
<b>Breakdown per category / placing</b> (1 prize per 4 athletes, minimum 5 prizes and 1 <sup>st</sup> prize not more than 1/3 of total prizemoney)	1 PRIZE PER 4 ATHLETES
<b>Other details on PM distribution</b>	N/A

**Format :** CIC

**Level :** 1\*

This competition will be in accordance with **Rules for Eventing, 25th Edition,**  
*updated 1 January 2018*

## Technical Conditions

### DRESSAGE TEST

FEI 2015 1\* B

### CROSS-COUNTRY

<b>Event</b>	Length	2600-3120
	Speed	520
	Approx. number of efforts	30

### JUMPING

<b>Event</b>	Distance	600m
	Speed:	520m/min
	Number of efforts:	13
	Number of Obstacles:	10-11

### PRIZE – CLASSIFICATION

<b>Total amount of prize money (currency)</b>	£1750
<b>Breakdown per category / placing</b> (1 prize per 4 athletes, minimum 5 prizes and 1 <sup>st</sup> prize not more than 1/3 of total prizemoney)	1 PRIZE PER 4 ATHLETES
<b>Other details on PM distribution</b>	N/A

**PRIZEMONEY SUMMARY**

Category	Level	Currency	Amount
CIC	2*	2250	UK £
CIC	1*	1750	UK £
TOTAL			4000

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

## X. FACILITIES OFFERED

### 1. ATHLETES

#### Accommodation

Hotel: N/A

Address: N/A

Telephone: N/A

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from \_\_\_\_\_ to \_\_\_\_\_

#### Meals

At the expense of: The Organiser  or Athletes

Meals provided from \_\_\_\_\_ to \_\_\_\_\_

Square for OC to include additional details if necessary

### 2. GROOMS

#### Accommodation.

Requests for accommodation must be sent with entries.

Accommodation will be at the expense of: Organiser  Athletes

Accommodated (bed and breakfast) from \_\_\_\_\_ to \_\_\_\_\_

#### Meals.

At the expense of: The Organiser  or Athletes

Meals provided from \_\_\_\_\_ to \_\_\_\_\_

Square for OC to include additional details if necessary

**NB:** If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.



## XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

### 1. DRAW

List of Draws, time, date and location: WWW.BDWP.CO.UK

### 2. COMPETITION ARENA(S)

Dressage:

- Dimensions: 120X70M
- Type of Footing: SURFACED AREA

Cross Country:

- Type of Ground SANDY LOAM

Jumping:

- Dimensions: 80MX80M
- Type of Footing: ANDREWS BOWEN PRO WAX SURFACE

### 3. PRACTICE ARENA(S)

Dimensions: 80MX65M  
Type of Footing: ANDREWS BOWEN PRO WAX SURFACCE

Additional practice areas: GRASS

### 4. STABLES

Size of boxes 4 m x 4 m (80% minimum 3m x 3m + 20% 3m x 4m)

Square for OC to include additional details if necessary

### 5. SCORING/TIMING PROVIDER

Name of the company: SRS  
Name contact person: STUART BUNTINE  
Contact email: STUART@BEDELTD.CO.UK

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

### 6. PRIZE GIVING CEREMONY

The owner of the winning horse/pony is invited to the prize giving ceremony:

Yes  No

The number of athletes required to present themselves for the prize-giving ceremony of each competition is CIC1\* & CIC2\*\* TOP TEN (ONLY CIC2\* MOUNTED) .

Athletes riding their horses: Yes  No

**7. ADVERTISING ON ATHLETES AND HORSES**

At CI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with article 541 of the FEI Eventing Rules.

**For Championship or CIO Nations Cup Competitions, please specify below.**

Championship: personal sponsor logo Authorised  Not authorised

Nations Cup Competitions: personal sponsor logo Authorised  Not authorised

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

**8. TICKETING**

Are you selling tickets for spectators to attend your event: Yes  No

Name of your ticketing provider: SOMERFORD PARK EVENT

Web address to buy tickets: WWW.SOMERFORDPARK.CO.UK

**9. BETTING**

Betting will be authorised by the Organiser: Yes  No

**10. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by:

The Organiser  at \_\_\_\_\_ per km.

The Athlete

**11. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

**12. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  / the Athlete

If paid by Athlete approximate cost per round trip:

Other:

**13. LORRY / CARAVAN FACILITIES**

Lorry or caravan can be parked close to the stables Yes  No

Square for OC to include additional details if necessary

**14. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>

## XII. VETERINARY MATTERS

### 1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: NO TRANSPORT COMPANY APPOINTED BY THE OC

Address:

Telephone:

Fax:

Email:

Opening hours:

Space for organiser to include details if necessary

### 2. HEALTH REQUIREMENTS

#### GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### ENTRY OF HORSES

Required health tests and vaccinations:

Quarantine period:

Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

### 3. NATIONAL REQUIREMENTS

If applicable please provide:

ALL NATIONAL RESTRICTIONS IN PLACE AT THE TIME OF THE EVENT WILL BE  
ADHERED TO

### 4. PONIES

FEI Veterinary Regulations, Chapter IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### 5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

## 6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

## 7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

### 7.1. PASSPORTS. FEI General Regulations Article 137

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### 7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
First Booster	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days

	booster previous vaccination	after receiving a vaccination
--	------------------------------	-------------------------------

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

### **7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER V**

### **8.1. SAMPLING. FEI VETERINARY REGULATIONS CHAPTER VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

### **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

## XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>.

## XIV. ADDITIONAL INFORMATION

### 1. MEDICAL INFORMATION FORM FOR ARMBANDS

#### Declaration of medical condition

Athletes with medical conditions that may be relevant in the case of a medical emergency are responsible, at every Event when riding, for wearing a medical data carrier\* from a system provider able to communicate information at least in English. Alternatively (and at the minimum) a medical armband of good quality can be used. Athletes who chose to wear an armband should download and fill the form available for this purpose on the FEI's website <http://inside.fei.org/fei/your-role/officials/eventing/forms>.

*\* Medical data carrier (also called "medical identification tag"): small emblem or tag worn on a bracelet, neck chain, or on the clothing, intended to alert paramedics/physicians/ first responders that the wearer has an important medical condition.*

Conditions that are relevant include recent head injury, serious past injuries/surgery, chronic health problems such as diabetes, long-term medications and allergies. If in doubt, the athlete should discuss this with his own treating physician."

### 2. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### 2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

##### 2.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses, which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

### **2.1.2. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

### **2.1.3. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage, which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place, which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

## **2.2. ATHLETES AND OWNERS**

### **2.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **2.2.2. Additional Liability Information**

Space for OC's to include reference to National Laws when necessary

### **2.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for OC's to include reference to National Laws when necessary

## **3. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

**4. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

**5. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate.

**6. ADDITIONAL INFORMATION FROM THE ORGANISER**

Square for organiser to include details if necessary, such as: National Rules, Dogs or Vehicles.

**7. MINIMUM AGE LIMITATION**

LEVEL	ATHLETES	HORSES
1*	14	6
2*	16	6
3*	18	7
4* + CH3*	18	8

**8. PRIZEMONEY DISTRIBUTION**

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they **must** provide participants with an official form indicating the amount of tax deducted.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

Space for organiser to include details if necessary



## XV. ANNEXES

### 1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10070950  
**Name\*:** THOMPSON  
**First Name\*:** SUE  
**E-Mail\*:** SUE.TOMO@TALKTALK.NET  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** SOMERFORD PARK

---

**FEI ID<sup>1</sup>:**  
**Name\*:**  
**First Name\*:**  
**E-Mail\*:**  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:**

---

**FEI ID<sup>1</sup>:**  
**Name\*:**  
**First Name\*:**  
**E-Mail\*:**  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:**

---

<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

\* **Mandatory Fields**

## 2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within four days after the conclusion of the event. All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [eventingresults@fei.org](mailto:eventingresults@fei.org), in the proper Excel or "XML" format immediately after the event. Please refer to compulsory format for CIs/CIOs/Championships and Games; the file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/eventing/results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

## 3. STEWARDING (Only for Jumping test of the Eventing competition, as per FEI Jumping rules)

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Championships, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and re-place the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1)